

Lake Olympia Civic Association

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF LAKE OLYMPIA CIVIC ASSOCIATION, INC. HELD ON APRIL 28, 2016 AT 6:30 PM AT THE LAKE OLYMPIA CLUBHOUSE, 180 ISLAND BLVD, MISSOURI CITY, TX 77459

DIRECTORS PRESENT

Jonathan Winfile, President
Jim Gasper, Treasurer
Nancy Hughes, Director

Marie Moore, Vice-President
Adrienne Barker, Secretary
Lawrence Bell, Director

IN ATTENDANCE

Tami Smith was present representing FirstService Residential, the Managing Agent. Twelve (12) homeowners were present.

CALL TO ORDER

Notice of the meeting having been given, and a quorum being present, the meeting was called to order at 7:10 PM. Jonathan Winfile, President presided and Tami Smith assisted in recording of the minutes.

ADOPTION OF AGENDA

Upon a motion duly made and seconded, the agenda was adopted with additions.

COMMITTEE REPORTS

LAKE COMMITTEE

No report at this time

ON-SITE MANAGER REPORT

Tami Smith presented the current clubhouse rental calendar.

Inspection of deed violation report was presented. The ACC will review and correspond with management with comments and actions.

BUILDER REPORT

Upon a motion duly made and seconded, the Kaitham Inc dba Super Tech Construction builder application was approved.

DISPOSITION OF MINUTES

Upon a motion duly made and seconded, the minutes of the Board meeting held on March 24, 2016 were approved.

REVIEW OF FINANCIAL REPORTS

The Board reviewed and accepted the March 2016 Financial Report and approved for posting.

COMMUNITY MANAGER REPORT

Upon a motion duly made and seconded, the American Pools proposal for \$6,250 to repair the pool mastic and expansion joints, was approved.

Upon a motion duly made and seconded, the American Pools proposal for \$140 to repair the exposed rebar at the Marina pool, was approved.

Upon a motion duly made and seconded, the American Pools proposal for \$1,880 to repair fountain pumps, was approved.

Upon a motion duly made and seconded, the TAE proposal for \$3,077 to perform sand changes to the fountain motors, was approved.

Upon a motion duly made and seconded, the TAE proposal for \$1,815 for additional operation hours for the 2016 pool season, was approved.

Upon a motion duly made and seconded, the Legacy Landscape proposal for \$4,360 to create a drainage swale and paver stone pathway outside the east side of Marina pool, was approved.

Upon a motion duly made and seconded, the Legacy Landscape proposal for replanting and refurbishing the common area landscaping was approved with the condition that the project does not exceed \$46,000. Marie Moore was appointed to work with the landscaper to ensure that the plant material meets the guidelines of the governing documents.

Tami Smith reported on the following proposals:

- Chappell Retention Wall
- Masters & Oak Forest Wall
- Dumpster Enclosure
- Oyster Creek Entrance Fence Project
- Masters Gate Remodel
- Painting of the Lake Olympia Entrance Ball
- Hot Water Heater for the Marina Pool

The status report and homeowner correspondence for the Flamingo Bridge project were discussed.

EXECUTIVE SESSION

The Board reviewed the status reports from Sears & Bennett and one homeowner appeal.

The Board reviewed the deed violation inspection report.

RECONVENE OPEN SESSION

Lawrence (Larry) Bell presented his letter of resignation from the Board.

SCHEDULE NEXT MEETING

The next meeting of the Board of Directors will be held on May 26, 2016 at 6:30 PM at the clubhouse.

ADJOURNMENT

There being no further business, the meeting was adjourned at 9:35 PM

RESPECTFULLY SUBMITTED:



Tami Smith
RECORDING SECRETARY



APPROVED

5/26/2016
DATE APPROVED