

# *Lake Olympia Civic Association*

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## **MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF LAKE OLYMPIA CIVIC ASSOCIATION, INC. HELD ON JUNE 23, 2016 AT 6:30 PM AT THE LAKE OLYMPIA CLUBHOUSE, 180 ISLAND BLVD, MISSOURI CITY, TX 77459**

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### **DIRECTORS PRESENT**

Jonathan Winfile, President  
Jim Gasper, Treasurer  
Adrienne Barker, Secretary

Nancy Hughes, Director  
Marie Moore, Director  
Chad Parkhurst, Director

Ram Garg was absent from the meeting.

### **IN ATTENDANCE**

Matt Lopez was present representing FirstService Residential, the Managing Agent. Sixteen (16) homeowners were present.

Lt. Terry with the City of Missouri City Police Department reported on crime in the area.

### **CALL TO ORDER**

Notice of the meeting having been given, and a quorum being present, the meeting was called to order at 7:00 PM. Jonathan Winfile, President, presided and Matt Lopez assisted in recording of the minutes.

### **SPECIAL ISSUES**

Mr. Chad Parkhurst was nominated by Jonathan Winfile to serve in the currently vacant, Board member position. Mr. Parkhurst accepted the nomination.

Upon a motion duly made and seconded, Mr. Chad Parkhurst was approved to begin serving as a Board member.

Mr. Drew Donovan, Eagle Scout, presented a project to paint “no dumping” near or at storm drains in the Lake Olympia area using a stencil.

Upon a motion duly made and seconded, a proposal to support Mr. Parker with \$100.00 - \$200.00 to pay for painting supplies, was approved.

### **ADOPTION OF AGENDA**

Upon a motion duly made and seconded, the agenda was adopted.

### **COMMITTEE REPORTS**

Lake Committee – Gary Leist reported on erosion issues near the pool bleachers and will be in contact with the vendor to discuss further.

### **ON-SITE MANAGER REPORT**

Matt Lopez presented the current project report.

### **BUILDER REPORT**

No builders were presented for approval.

**DISPOSITION OF MINUTES**

Upon a motion duly made and seconded, the minutes of the Board meeting held on May 28, 2016 were approved.

**REVIEW OF FINANCIAL REPORTS**

The Board reviewed and accepted the May 2016 Financial Report and approved for posting.

**COMMUNITY MANAGER REPORT**

Jonathan Winfile reported on the following proposals/issues:

Camera proposals and meeting with ICSH

Matt Lopez reported on the following proposals/issues:

-Gate company maintenance but more specifically not signing an agreement for regular monthly gate maintenance, but only service calls on an “as needed” basis

-Monument Sign Repair and Cleaning Update

Upon a motion duly made and seconded, the TAE proposal for \$2,247.85 to pay for the Kenwick Main Drain Cover Replacement, was approved.

**EXECUTIVE SESSION**

The Board reviewed the deed violation inspection report and attorney status report.

The deed violation one-liner report was presented and discussed.

**RECONVENE OPEN SESSION**

No further business was discussed

**SCHEDULE NEXT MEETING**

The next meeting of the Board of Directors will be held on July 28, 2016 at 6:30 PM at the clubhouse.

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 9:45 PM

**RESPECTFULLY SUBMITTED:**

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MATT LOPEZ  
RECORDING SECRETARY

\_\_\_\_\_  
APPROVED

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DATE APPROVED